

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Tuesday, November 12, 2024

The regular monthly meeting of the Marshall County Personnel Board was held on Tuesday, November 12, 2024, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Vice Chairman
Tim White, Secretary
Michael Clay, Board Member

Board member(s) absent: David Watts, Board Member

Personnel Administrator Christy Pierce and Personnel Specialist Terri Brown were also present.

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order.

Chairman Charles Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Vice Chairman Penni Windsor offered the invocation.

III. PLEDGE OF ALLEGIANCE

Chairman Charles Whisenant led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Charles Whisenant asked for a motion to approve the agenda. A motion was made by Board Member Michael Clay, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Charles Whisenant asked for a motion to approve the minutes of the Regular Board meeting held on Monday September 9, 2024. A motion was made by Vice Chairman Penni Windsor, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Charles Whisenant asked for a motion to approve the minutes of the Special Called Board meeting held on Thursday October 24, 2024. A motion was made by Secretary Tim White, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were None.

VII. OLD BUSINESS

There was None.

VIII. NEW BUSINESS –

1. **Sheriff** - Chairman Charles Whisenant asked for a motion to consider approval for request from Sheriff Sims to add part-time Deputy Position. A motion was made by Board Member Michael Clay, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.
2. **District 2** - Chairman Charles Whisenant asked for a motion to consider approval for request from Commissioner Rick Watson to change an Equipment Operator III (Job Code 616- Grade 107) to an Equipment Operator 1 position (Job Code 612 – Grade 105). A motion was made by Secretary Tim White, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no “nay” votes being cast.
3. **Personnel** - Chairman Charles Whisenant asked for a motion to consider approve to allow Department heads to change a vacant position that has different pay grades, to a lower pay grade for that position without approval from the Personnel Board. A motion was made by Vice Chairman Penni Windsor to table motion, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no “nay” votes being cast.
4. **Personnel** - Chairman Charles Whisenant asked for a motion to consider to set public hearing for proposed Anti-Harassment Policy. A motion was made by Vice Chairman Penni Windsor to table motion until next month, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no “nay” votes being cast.

LEGAL UPDATE

Board Attorney – Attorney Mallory Brown-Nabors discussed a Resolution for funding/reimbursements on travel for employees traveling to/from required classes that was proposed by Vice Chairman Penni Windsor.

IX. STAFF REPORT

Personnel Administrator - Christy Pierce.

Personnel Update – September 7th thru Nov 8th, 2024

November 12^h, 2024 – Board Meeting

New Hires

Name	Position	Hire Date	Step Hired At
James H. Anderton	Deputy SRO	09/09/2024	108-1
Nicholas Garland	Corrections Officer	09/09/2024	106-1
James McDowell	Equipment Oper I Dist. 2	09/16/2024	105-1
Robert Boyles	Corrections Officer	09/23/2024	105-1
Joseph Stanford	Equipment Oper I Dist. 2	09/23/2024	105-1
Taylor Pendergrass	Corrections Officer	09/25/2024	106-1
Janice Payne	Council on Aging – Temp Clerk	10/07/2024	N/A
Tommy Mann	Deputy SRO P/T	10/09/2024	N/A
Johnny R. Smith	Corrections Officer	10/15/2024	106-1
Karl Anderson	Deputy SRO P/T	10/21/2024	108-3
Mark Jackson	Deputy Temporary F/T	11/04/2024	108-3

Terminations

Name	Position	Termination Date
Allison J. Brown	Clerk Temp – Commission Office	08/30/2024
Amy Buse	Corrections Officer	09/20/2024
Summer Yarbrough	Corrections Officer	09/20/2024
Robert T. Boyles	Corrections Officer	09/24/2024
Justin R. Cash	Equipment Oper Technician Dist. 3	09/26/2024
Jessica E. Wilburn	Appraiser Trainee Personal Property	09/30/2024
Erick B. Chester	Road Worker Temp – Dist. 1	10/02/2024
Matthew R. Todd	Corrections Officer	10/18/2024

Promotions, Demotions & Transfers

Effective 09/21/2024: Sheriff – Jake Barnhill was promoted from a Deputy Sergeant to a Deputy Lieutenant.


Effective 10/05/2024: Sheriff – Adam Davis was promoted from a Deputy to a Deputy Sergeant.

Effective 10/21/2024: Jail – Serenity Edwards voluntarily demoted from a Dispatcher to a Support Clerk in the Sheriff's office.

Open Enrollment 2025 Employee Benefit Guides and other materials were sent to all employees!

I. ADJOURNMENT

Chairman Charles Whisenant asked for a motion to adjourn the Personnel Board meeting. A motion was made by Vice Chairmen Penni Windsor, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.


Secretary Tim White

Marshall County Personnel Board
Meeting Date: November 12, 2024

1-13-25
Date